



**SCOTTISH CHILDMINDING ASSOCIATION**  
is pleased to invite applications for the post of  
**AREA MANAGER – full time**

Are you passionate about nurture, high quality childcare and making a real difference to children and families in Scotland? Do you want to be part of SCMA – a thriving membership organisation, advocating on behalf of childminders and delivering services across Scotland?

We are recruiting an Area Manager to help us deliver our childminding services across Scotland.

The Scottish Childminding Association (SCMA) is the national voice of childminding in Scotland. SCMA is a national Third Sector and membership organisation that promotes childminding as a quality childcare service. Working on behalf of its 2,500 childminder members, SCMA helps to improve the wellbeing and outcomes for Scotland's children and aims to influence policy to ensure that it is informed by the experiences of childminding. SCMA provides a wide range of support and professional services for members including training and events as well as delivering local services.

For more information about our organisation and services visit [www.childminding.org](http://www.childminding.org)

The successful applicant will manage the effective delivery of our current Early Learning and Childcare, Community Childminding and National services Scotland wide, in addition to identifying opportunities for further growth in line with our strategy. You will be adept at developing relationships, negotiating and working with partners to achieve better outcomes for children and families. Working alongside an existing team, allocation of services will be agreed dependent on the successful candidate.

We require a skilled communicator with the ability to manage and motivate your team, demonstrating enthusiasm, self-motivation and focus. You will possess excellent organisational skills, be fluent in written reports and funding applications, as well as budget setting and reporting.

Full-time 36 hrs per week, starting salary £43,836  
This post is fixed term, with initial funding to March 2027

The post is home/head office based, requiring regular attendance at Head Office in Stirling, and travel on occasion to local authority areas across Scotland as required.  
Equipment will be provided.

**If you would like to be part of our team, please download an application form [here](#).**

Closing date for receipt of completed applications is Monday 2nd March at 12pm.

Interviews will be held on Monday 9<sup>th</sup> March.

Please note that only applications submitted on the correct form will be considered.

**SCMA is working towards becoming an equal opportunities employer.**

