



cashforkids

Radio Clyde Cash for Kids

WINTER FUND GRANTS 2020/2021

Grants are available to constituted groups, registered charities and organisations seeking to help the individual families they work with affected by poverty between now (December 2020) and March 2021.

These grants have been made available to support families after Christmas when they will most need the support towards food, fuel and basic essentials.

£100* per child is available for pre-school children, children affected by poverty who are not eligible for free school meals and 16 to 18 year olds.

You cannot apply for children who are eligible for free school meals as they will be receiving support direct from their local authority.

Recipients must live in one of the following local authority areas.

Argyll & Bute, East Dunbartonshire, East Renfrewshire, Glasgow, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire, West Dunbartonshire.

The Winter Fund Grants supported by Scottish Government are awarded to provide support via food, heating, toiletries or basic essentials to meet the individual needs of families and children living in poverty.

Before applying please ensure your organisation can meet the following eligibility criteria:

- Organisations nominating families **MUST be able to guarantee to Cash for Kids that they are in need**
- You must have confirmed that the parent, guardian or your organisation has **not applied for support from** elsewhere and there is no duplication to Cash for Kids for the same child
- Organisations/individuals nominating families **MUST** be aware of the individual family financial circumstances and confirm that they need the grant.
- The family **MUST** be struggling to meet the financial requirements to feed their children and heat their home or afford the basic essentials.
- Organisations nominating families **MUST** have the express consent of the individual they are applying on behalf of.
- Applying on behalf of someone without his or her consent is a breach of GDPR.



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We encourage applications from small registered Charities and community organisations who have governance documentation including a constitution

Applications on behalf of all children must be received from professionals within a governing body (e.g. social services, GP, teacher etc.) or from a registered charity or a constituted group. **You cannot apply directly as an individual / family for support.**

Applications will be filled on a first come first served basis to the best of our ability. We reserve the right to reduce the number of children on the application for any of the following reasons:

- If there is a shortfall in funds,
- To support organisations that have a different geographical spread across our transmission area
- If we believe the number of children on the application is excessive

Once your application has been received, you will be held in a queue; please be patient when awaiting confirmation that your grant has been approved, as Cash for Kids rely entirely on donations, we must ensure we have available funds before we can approve and distribute.

We will grant in the following ways:

Our 'Winter Fund' supported by Scottish Government is in place to support families experiencing severe poverty between now (December) up to March 2021.

We will grant to organisations who can support these families. We will allow professionals applying to use their discretion how best to fulfil the poverty gap being experienced by families.

Cash for Kids would advise you must provide support in the form of vouchers, food parcels, food voucher, food hamper, fuel cards or assisted shopping, etc. Charities will be expected to deliver the support to the families at their discretion, in the best way they see fit for purpose in these extraordinary times.

Funds will only be released to the representative of the governing body / charity making the application as per the application form. The governing body / charity must be equipped to deliver the funds appropriately to the children it is intended for.

Distributing Grants

- As the organisation/ individual nominating, you are responsible for ensuring that the grant is used to benefit the child.
- No cash should be granted to individuals unless prior consent has been received by Cash for Kids.
- Knowledge of each family and their circumstances should determine what method of grant payment is most suitable for that family - vouchers, food voucher, food hamper, assisted shopping, etc.



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- Families should be made aware that the grant has come from Cash for Kids.
- Grants are non-transferable and should only be distributed to the children accepted on the submission.
- All evidence relating to the application process and distribution of grants must be kept for Audit purposes and can be uploaded onto the Grants portal.
- Cash for Kids will **audit** a sample of grantees and this information must be available. Information must be held on file for 6 years by organisations.

Completing the Application

- All sections must be completed.
- Ensure that staff members and area teams are aware that only the nominated contact should liaise with the Cash for Kids office.
- Once the application has been submitted you are unable to make any changes so please ensure your application is completed correctly before submission.
- Each Staff member that nominates a child must read the Conditions of Grant.

Please ensure the bank details are correct when making the submission

Conditions of Christmas Group Grants

- All monies should be used for the purposes detailed in your application and confirmation email. Once you have submitted your application you are not able to make any changes.
- The monitoring and evaluation process should be uploaded to the grant portal and completed within 6 months. This may take the form of a bank statement showing purchases made or copies of receipts for the purchase of food, vouchers or similar.
- All funds should be managed and spent as outlined in the application form.
- Receipts and bank statement should be kept for audit and finance purposes and kept for 6 years. We will audit a sample of applications to confirm expenditure of funds for audit purposes.
- Unless stated otherwise Cash for Kids grants should be used as soon as possible to help those in need.



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- All unused grants should be returned to Cash for Kids, to redistribute, to support other children and young people by the 30th March 2021.
- Funding is non transferrable.
- We do not accept vouchers as a method of returning funds under any circumstances.